

## Minutes of the First Meeting of ACEM Steering Committee

Date and Time: Mon, 5:00 pm to 7:00 pm 29 Nov. 2004 and 12:30 - 13:30 Tues, 30 Nov 2004

Venue: Orchard Hotel, Singapore

### Agenda

1. Introduction
2. ACEM conference information:  
4th ACEM (2005, India), 5th ACEM (2006, Korea) and 6th ACEM (2007, Japan)
3. Future ACEM conferences
4. ACEM constitution.
5. Home page of ACEM
6. ACEM journal
7. To establish a centre in New Delhi, India as Asian Centre For Experimental Mechanics.  
(Proposed by Prof. Goldar from India)
8. Other matters

### Committee members (or representatives) in attendance

China: Yiping Cao (for Xianyu Su) ; Xie Huimin; Ming Yi Chen (for Wu Xiaoping)

HongKong: Lau Kin Tak

India: Dulal Goldar; K Pralhad Rao (for K. Ramesh)

Japan: Yoshiharu Morimoto; Kazuo Arakawa

Korea: Ouk Sub Lee

New Zealand: Rainer Kunnemeyer

Singapore: Anand Asundi; C.J. Tay; Siew Lok Toh

Taiwan: T. Y. Chen; Wei-Chung Wang

Thailand: Joerwono Widjaja

### Others (by invitation)

China: Boq Xu; Li Xide; Xiaoyuan He;

Malaysia: Wan Saffiey Wan Abdullah

Indonesia: S. Rizal

Singapore: Qian Kema, Quan Chenggen; F. S. Chau;

Taiwan: Huang Song Jeng

Thailand: Roengark Katawatin

1. The Chairman, Prof. Morimoto, opened the conference. He appointed Prof. Asundi as Co-chair for the meeting. The Chairman then introduced the ACEM, its origin and formation and opened the first meeting of the Steering Committee of the ACEM.
2. The first item on the agenda was the conference location for the next three years. China wished to organize a conference in 2006, however the Chairman indicated that the schedule of conference for the next three years has already been decided and asked China to consider 2008 as the earliest available date and inform of decision the next day. The Chairman mentioned that the Chair for the 2005 conference and the 2007 Conference would only be present on Tuesday, 30 Nov. and hence their information details were put on hold. The conference in 2006 would be held in Korea on Jeju island Korea during the month of October. These were tentative locations and dates and while the members offered their views

on alternate dates, October was the best date according to Prof. Lee. He would provide more information and a preliminary Call for Papers at a later date.

3. The choice of country for future conferences was discussed. China was given the option to organize the conference in 2008 in Nanjing. Decision from Chinese delegates to be made on 30 Nov. meeting. Thailand, Malaysia and Indonesia also suggested an interest to organize and the Chair indicated to them to make an official request to the ACEM Steering Committee.
4. The Chairman tabled the proposed constitution for discussion and adoption. Each item on the constitution was discussed and minor amendments were made. The members were given till the next day to bring up items for consideration or changes to the constitution. Some of the highlights are as follows:
  - a. Name: Asian Committee for Experimental Mechanics (ACEM)
  - b. Objectives: Promote and foster active collaboration on all issues relating to experimental mechanics in Asia, which includes the Western Pacific.
  - c. Membership: Any person working in the field of Experimental Mechanics can become a member by registration on the ACEM website
  - d. The Steering committee, comprising a maximum of three voting members from each country will conduct the business of the committee. Nomination of new or proxy members can be made at anytime by written notification to the Chairman.
  - e. Only one international conference under the auspices of the ACEM will be organized each year, and will appear as the Asian Conference on Experimental Mechanics preceded by the series number. A meeting of the Steering committee will be held at the site of each such conference.
  - f. The Chairperson will be elected for a term of four years and would be required to promote the objectives of the committee.
  - g. A 2/3<sup>rd</sup> 's majority voting is necessary to pass any motion. Proxy votes are permitted.
  - h. The Steering committee has no legal or financial obligations or responsibilities.
  - i. Official language is English
  - j. Official statements in respect of ACEM should be forwarded to the Chairman in the first instance.
5. Home page of ACEM will be moved to the JSEM website. Details and revised homepage would be circulated by the Chairman
6. A proposal to establish a Asian Journal of Experimental Mechanics in line with the BSSM "Strain" and the SEM "Experimental Mechanics" was made by Prof. Asundi and Prof. Xie. After brief discussion on whether it should be electronic or printed journal and cost and other structural matters, it was proposed that Prof. Xie and Prof. Asundi come up with a more detailed plan for discussion.
7. Item to be discussed on Nov. 30
8. There being no other matters the meeting was adjourned for the day and a dinner reception organized for the ACEM members was attended.

Meeting re-convened on 30<sup>th</sup> Nov. 2004 at 12:30 pm.

1. Chairman reconvened the meeting and the agenda items were reviewed
2. Locations of ACEM meetings for 2005, 2006, and 2007 were confirmed. Prof. Goldar highlighted aspects of the conference in India in 2005. He indicated that the conference venue has been identified as well as registration and other details. All information can be found at the website <http://www.icem05.org>. He encouraged ACEM members to actively promote and

participate to make the conference a success. It was also suggested to promote the conference in India that can have a large local contingent for the conference.

3. China proposed to host the ACEM in 2008 in Nanjing. This was approved.
4. The constitution was approved by the members of steering committee
5. Home page of ACEM to be hosted by JSEM and to be announced by Chairman when ready
6. Prof. Asundi and Prof. Xie Huimin to propose details of journal and will put it to committee for approval in due course
7. A proposal was made by Prof. Goldar to establish an Asian Center For Experimental Mechanics in New Delhi. While the idea was good, how and where to get resources to have a physical center is not easy given that ACEM had no financial resources. At present the website could be used as a virtual resource center and should any country need to have some physical events, they can approach the ACEM steering committee who would help
8. Other matters: Prof. Asundi proposed to include Malaysia as a member country and it was approved. Dr. Wan Saffiey Wan Abdullah of Malaysian Institute for Nuclear Technology was included as a steering committee member. Prof Wang proposed to include Prof. Y.L. Lo as the third member of steering committee from Taiwan. For those who would like to update their Steering Committee Members, please inform the Chairman with details.

The meeting was adjourned at 1:30 pm

Prepared by

Vetted by

Anand Asundi

Y. Morimoto